

Appointment Type: Permanent

Working Time: Full Time

Reference Code: 21853i

Opening Date: 06/17/2010

Closing Date: 06/30/2010

Certified Nursing Assistant

\$2,241 - \$2,891 monthly (Range 32) + Great Benefits!

Agency Information

This announcement will be used to fill full time / intermittent and /or on call positions as they occur at our Airway Heights Corrections Center, located in Spokane County, Washington. The Department of Corrections maintains 24 hour, 7 days a week facilities that require skilled medical staff be available at all times.

The Department of Corrections is seeking highly motivated and qualified individuals to fill Permanent and Non-Permanent vacancies for Nursing Assistant positions as they occur at Airway Heights Corrections Center in Airway Heights, Washington.

Airway Heights Corrections Center (AHCC) is a 2000 bed male facility located approximately 10 miles West of Spokane. The prison consists of a main facility that houses medium and long-term minimum custody offenders. A separate perimeter adjacent to the main facility accommodates a minimum security unit for offenders with minimum custody or lower. This facility is in the process of becoming a total therapeutic community.

Agency Profile:

The Department of Corrections, as a partner in the criminal justice system, enhances public safety, administers criminal sanctions and programs in accordance with the law, and provides leadership for the future of corrections in Washington State.

The Department of Corrections offers a very competitive and comprehensive benefit package including:

- > Outstanding Health, Dental, Vision, Life and Long-term Disability Insurance
- > Paid Vacation, Sick, Military and Civil leave
- > 11 Paid Holidays including a Personal Holiday
- > Student Loan Repayment Program
- > Enrollment in Washington State Retirement System
- > NO Low Census Days
- > Shift Premium for Evenings and Weekends
- > Health Care Flexible Spending Account
- > Deferred Compensation Program
- > The Ability to Make a Difference to the People of Washington State

For more information please visit: <http://www.doc.wa.gov/jobs/benefitssummary.asp>.

Application Process:

In order to be considered for this position, you must complete the entire Application Wizard, however, completion of the Diversity Profile Questionnaire is optional. To ensure you complete the entire application, once in the Application Wizard, scroll to the right of the page and use the arrows to go to additional tabs. Remember to click on "Save" at the bottom of each tab to ensure your entries are saved. Be sure to also unlock your profile and keep your email address and other contact information current. For questions about this recruitment, please contact Candace Gardipee at (253) 680-2771 or email directly to cgardipee@doc1.wa.gov.

You may also send a current resume and letter of interest which includes your skills and abilities pertaining to this career opportunity by fax to (253)671-4038 or email to Candace.Gardipee@doc.wa.gov. Make sure to add the position title and location in the subject line.

For further information about managing your application and profile, please refer to "Manage Your Job Applications and Profile" link from the www.careers.wa.gov homepage.

Duties

Collects subjective and objective data about the physical and emotional conditions of offender patients during nursing triage, ambulatory care clinics, and patient rounds;
Reports data collected to the licensed nurse, and as directed, initiates appropriate intervention according to the Health Services policies and procedures, treatment plans and protocols;
Participates in interdisciplinary meetings to develop a comprehensive plan to provide continuity of care;
Contributes to the development of patient care plans using standard nursing care plans for chronic and stable disease processes;
Assists the licensed nurse in responding to emergencies throughout the facility and institution grounds;
Provides emergency medical care including CPR, using triage format to inmates and staff;
Models pro-social behaviors, reinforces positive behaviors, redirects negative behaviors and effectively communicates observed behaviors to responsible program staff, administrators, and supervisors;
Assists patients to improve their skills and ability to provide care for themselves and their family; AND
Responds to all requests for health care attention in a complete, timely, clinically appropriate and therapeutic manner.

Qualifications

Qualification Requirements include:

Graduation from a Certified Nursing Assistant Program.

Initial and continuous unblemished/unrestricted licensure in the State of Washington as a Certified Nursing Assistant.

Certified by the American Heart Association in Emergency First Response.

Also must exhibit knowledge, skills and ability to perform nursing assistant activities.

Participates in the evaluation of competency in nursing assistant practice as requested by the Employer.

Able to use the computer to enter, schedule, monitor and track patient information, word process and communicate via email.

Special Notes

The Department consists of the Office of the Secretary, Prisons Division, Community Corrections Division, Government, Community Relations & Regulatory Compliance Division, Administrative Services Division, Offender Treatment & Re-Entry Programs Division, and Health Services Department. The Department employs over 8,100 staff and has a biennial budget of approximately \$1.8 billion.

The Mission: Is to Improve Public Safety.

All Department of Corrections' employees are fingerprinted for a criminal history background check. Employees work with offenders in a potentially hazardous setting. Please consider this when deciding whether to apply.

Tuberculosis is a priority health issue for Department of Corrections' employees. Periodic skin tests are required for all health care providers and those who transport known/suspected Tuberculosis patients. Testing is voluntary for all other employees. When positive tests result, further testing and treatment may also be required. Employment is not contingent upon test results.

All positions in this classification are included in a Union Shop that requires employees to become members within thirty (30) days of employment.

All DOC facilities are smoke and/or tobacco free.

Other Information

The State of Washington is an equal opportunity employer. Persons with a disability who need assistance in the application or testing process, or those needing this announcement in an alternative format, you may call (360) 664-1960 or toll free (877)664- 1960 or Telecommunications Device for the Deaf (360)664-6211.

How to Apply

For job seekers who are not permanent state of Washington employees:

1. Go to <http://careers.wa.gov/SearchAndApply.htm>.
2. If you are a new user, click on Register Now under the heading: **New Users**. Complete the fields under the **Registration** page. Remember to read and confirm acceptance of the Data Privacy Statement under the **Data Privacy Statement** header. Click Register. You are encouraged to build your profile in the system by clicking Option 1: Build Resume Profile under the header **My Resume**. Returning users can log-in by clicking the Job Seekers Login button.
3. Click on Apply Directly under the heading **My Job Search and Applications**.
4. In the reference code field, enter NB00021853* and click on Start Search.
5. Click on the link, Certified Nursing Assistant, Airway Heights, WA under the **Job Posting** column heading to view the complete announcement and apply.
6. Click through all the tabs along the top to complete your application and a questionnaire.
7. Attach your current resume through the **Attachments** tab.
8. Submit a cover letter summarizing how your knowledge, skills and abilities meet the minimum qualifications of this position under the **Cover Letter** tab.
9. Your application will not be submitted until you hit the **Submit** button under the **Send Application** tab. Make sure to review all your information as you will not be able to edit your application once it has been submitted.
10. If you would like to see the status of your application, click on View Profile and Application History Statuses and Scores under the **My Job Search and Application** column heading on the **External Job Seeker Start Page**. You will be able to view your questionnaire scores on this page, including the latest status of all your applications.

Help is available

- A users' guide for applying to jobs is available at <http://careers.wa.gov/help/>.
- If you need assistance applying for this job, please call DOP at (360) 664-1960 or 1-877-664-1960 or e-mail Information@dop.wa.gov.

Job seekers please note: **NEOGOV, Washington State's NEW online job application system, will replace the current application system on July 1, 2010.**

You will need to create an account in **NEOGOV to apply for jobs after July 1, 2010.**
Your current information will **NOT** automatically transfer over to the new system.

We recommend that you **SAVE A COPY OF YOUR PROFILE before July 1!**
For more information on **NEOGOV**, including instructions on saving your current profile, go to [**doc.wa.gov/jobs**](http://doc.wa.gov/jobs)